

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON APRIL 27, 2020**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, April 27, 2020, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, and Micki Spears

Absent: Tinette Underwood

Also present: Dr. Mimi Webb, Bruce Helwagen, Nick Hendricks, and Kathy McFadden

Visitors (who signed in): None

20-43 Motion to Approve Minutes of Regular Meeting on March 23, 2020

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve minutes of Regular Meeting on March 23, 2020.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

20-44 Financial Report and Report of the Treasurer

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for March 2020

Investments for March 2020

Investments - General

Star Ohio	\$ 14,077,955.63
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Investment Interest - General

Star Ohio - General	15,605.78
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US Bank	32.95
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Investments – Building Project

Star Ohio Bond Retirement	139,248.24
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Star Ohio LFI	6,551,167.09
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Star Ohio Local Share	5,318,206.88
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Star Ohio State Share	6,139,190.77
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Investment Interest – Building Project

Star Ohio Bond Retirement	156.22
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Star Ohio LFI	7,369.99
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Star Ohio Local Share	5,996.25
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Star Ohio State Share	7,024.10
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<u>Donation: Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Melinda Adamski	\$80.00	007 9073	Student Aid Fund

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

4D Screen Printing Ltd.	\$ 489.15
ACT Aspire, LLC	8,590.50
BSN Sports, LLC	6,116.50
Center for Collaborative Solutions	4,458.93
Constellation Energy Service	3,591.21
Fifth Third Bank	3,275.66
Leesman Lighting, LLC	552.04
Swimsafe Pool Management Inc.	6,561.50
Swimsafe Pool Management Inc.	148.50

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2020; and

WHEREAS, The Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without, and what part within the ten-mill limitation; therefore be it

RESOLVED, By the Board of Education of the St. Bernard-Elmwood Place City School District, Hamilton County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten-mill limitation as follows,

and be it further

RESOLVED, That the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of Hamilton County.

Supplemental Pay for Spring Athletics

The Board authorizes the Superintendent and Treasurer to pay a prorated portion of the spring athletic supplemental contracts of employment.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

20-45 Resignation

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve Dana Moore’s resignation as a Paraprofessional, effective April 6, 2020.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

20-46 Nonrenewals of Classified Employees

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve nonrenewal of the following employees for the 2020-2021 school year and that a notice of nonrenewal be sent:

Sandy Harris (Auxiliary Clerk, St. Clement School)

Quincy Curry (Paraprofessional)

Karen Hinkel (Paraprofessional)

Liliane Kinne (Paraprofessional)

Sarah Reed (Paraprofessional)

James Spears (Paraprofessional)

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears

Absent - Mrs. Underwood

20-47 Resolution Declaring an Emergency, Suspending Board Policy Related to Public Participation at Board Meetings, and Authorizing Remote Meetings

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resolution:

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death, is caused by the SARS-COV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person between individuals who are in close contact with each other (within about 6 feet) through respiratory droplets produced when an infected persons coughs or sneezes. It may also be possible to contract COVID-19 through the touching of a surface that has the virus on it then touching one’s own mouth, nose or eyes; and

WHEREAS, the Governor has declared a state of emergency with respect to the spread of the novel coronavirus; and

WHEREAS, the Director of the Ohio Department of Health has ordered that all K-12 schools be closed to students through 11:59 p.m. on May 1, 2020, and it is expected that this order may be extended beyond that date; and

WHEREAS, the Ohio Department of Health has further ordered residents of the state to stay at home except to conduct essential business and prohibits public or private gatherings of more than ten individuals occurring outside a single household; and

WHEREAS, House Bill 197 was enacted on March 27, 2020 as an emergency measure which was designed to assist school boards and other public bodies to maintain operations during this health emergency in a way that complies with orders issued by the state and federal government; and

WHEREAS, in order to permit the fair and orderly expression of public comment at its meetings, the St. Bernard-Elmwood Place School District Board of Education (“Board”) has adopted a public participation policy; and

WHEREAS, while the Board intends to continue to conduct the business of the St. Bernard-Elmwood Place Local School District (“District”) and to keep the community informed of its discussions and decisions related to the official business of the District, the Board must also act to protect the health and safety of its members, staff, students and other community members who may enter on to school premises.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the St. Bernard-Elmwood Place Local School District, that after careful consideration and evaluation of the information before it:

Section 1. The Board hereby finds that an emergency exists with regard to the spread of a serious communicable disease, COVID-19.

Section 2. In order to prevent against the further spread of the novel coronavirus, the Board of Education hereby temporarily suspends its public participation policy, which shall no longer be in effect upon adoption of this Resolution by a majority of the Board. Such policy may be reinstated through a subsequent action taken by the Board. **Section 3.**

Section 3. In order to enable the Board to continue with District operations during the public health emergency, the Board may meet telephonically or through other electronic means, including conference calls or other meeting technology to conduct the public business of the public body while emergency orders of the federal and/or state government are in effect limiting public gatherings. Members will be considered present regardless of whether they attend in person or remotely, and their votes shall be counted for the purpose of determining quorum. Such meetings will be properly noticed to the public through the established and usual method of notice to the public.

Section 4. In order to provide an opportunity for attendance by the public, news media, and any other person that has requested notification of meetings via the technology utilized will be made available to the extent reasonably possible and feasible.

The means of technology and information on how to access the meeting as a member of the public will be made available and publicized in any meeting notice. The Board intends to fully honor its obligations under the Open Meetings Act (R.C. §121.22) through measures approved by House Bill 197 (2020).

Section 5. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC and House Bill 197 (2020).

Section 6. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board that may be inconsistent or duplicative with the provisions of this resolution.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears
Absent - Mrs. Underwood

20-48 Contingency Plan in the Event School is Closed for More Than The Hours Permitted Under Board Policy and State Law

Mr. Fleak made a motion, seconded by Dr. McMullan, to approve the following resolution:

WHEREAS, Ohio Revised Code §3313.48 mandates that a school district must be open for instruction with pupils in attendance for a minimum number of hours each school year; and

WHEREAS, Board Policy further requires that the St. Bernard-Elmwood Place School District (“District”) be open for instruction each school year for a minimum of 910 hours for students in grades kindergarten through six, and 1,001 hours for students in grades seven through twelve; and

WHEREAS, R.C. §3313.482 authorizes a board of education to adopt a plan that permits students to make up and complete hours of instruction via online/remote learning in the event that schools are closed to students for a disease epidemic or other reasons; and

WHEREAS, House Bill 197 (2020), which was enacted on March 27, 2020 in response to the COVID-19 pandemic health emergency, authorizes the St. Bernard-Elmwood Place School District Board of Education (“Board”) to adopt a plan to provide for online learning opportunities for students to make up/complete an unlimited number of hours in lieu of attendance on days when buildings are not open to students during the school year in compliance with any order issued by the Ohio Director of Health and/or a local board of health; and

WHEREAS, the Board has developed a contingency plan in accordance with R.C. §3313.482 under which district students will make up any time missed through online instruction/remote learning that caused the district to fall below the minimum number of

hours of instruction required by section 3313.48 of the Ohio Revised Code and Board Policy; and

WHEREAS, the Board further authorizes licensed staff including intervention specialists to provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to district students, including students who receive special education and related services under an Individualized Education Plan or Section 504 Services Plan, while the Director of Health's order to close schools to students remains in effect; and

WHEREAS, the Board desires to adopt said plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place School District that:

SECTION I

Pursuant to R.C. §3313.482 and House Bill 197 (2020), the Board of Education hereby authorizes the following plan to allow students enrolled in the St. Bernard-Elmwood Place School District to access and complete online/remote lessons in order to fulfill the required number of hours during the school year:

- A. Each teacher shall develop a sufficient number of lessons equal to or greater than the amount of instructional time the student would receive for the days and hours of closure. A lesson shall be posted for each course that was scheduled to meet on a day that the school was closed to students.
- B. Teachers will submit the lessons to the building principal for approval on a tri-weekly basis. The building principal will certify that the lessons are equal to or greater than the amount of instructional time the student missed.
- C. As soon as practicable, the appropriate administrator will direct staff about how to make lessons available through a District approved website or other technology portal.
- D. The teacher will be responsible for posting the lessons online. The teacher shall designate the order in which the lessons are to be posted on the web portal or website if another employee is responsible for posting them on the teacher's behalf.
- E. Teachers will regularly assess the progress of students and will update or replace such lessons as necessary throughout the remainder of the school year based on the results of the assessments.
- F. Each student enrolled in a course for which a lesson or assignment is posted shall be granted a two-week period from the date of posting to complete the lesson/assignment. If the student does not complete the lesson/assignment within this time period, the student may receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment.
- G. For students who experience difficulty accessing the online material or does not have access to a computer will be given printed materials. If the student does not complete the lesson/assignment within an acceptable time period, the student will receive an incomplete or failing grade. The Board of Education hereby authorizes

“blizzard bags” as needed, which are paper copies of the lessons/assignments posted. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. The District will distribute blizzard bags on Wednesday at St. Bernard-Elmwood Place Junior/Senior High School for both St. Bernard-Elmwood Junior/Senior High School and St. Bernard Elementary. Materials for Elmwood Elementary will be distributed at Elmwood Elementary on Wednesday. If the student does not complete the lesson/assignment within an acceptable time period, the student will receive an incomplete or failing grade.

- H. Licensed staff including intervention specialists may provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to any district students, including students who receive services under Individualized Education Plans or Section 504 Services Plans, while the Director of Health’s order to close schools to students remains in effect.
- I. The Board intends to meet its obligation to provide all students, including children with disabilities, equal access to curriculum and services during an extended school closure in accordance with state and federal law. Each building will notify parents about who they may contact if students are unable to access or participate in the program remotely because of a disability-related or other reason so that the District may explore alternative methods of instruction and possible accommodations.
- J. This plan includes the written consent of the teacher’s employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.
- K. Graduation Requirements: The Superintendent, in accordance with consultation with the high school principal, is authorized to make any and all decisions concerning those students “on-track” for graduation and to determine whether or not the student has met the requirements for graduation, including regular education and special education students. It is recognized by the Board that the Superintendent is further authorized, in accordance with the provisions set forth in Am. Sub H.B. 197, to revise the School District’s graduation requirements and to elect to require only the minimum curriculum requirements in the District for graduation in accordance with division (C) of Ohio Revised Code 3313.063 during this emergency.

SECTION II

Should circumstances warrant a change in the plan during the school year, this contingency plan may be amended by the Superintendent at any time in his or her discretion.

SECTION III

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears
Absent - Mrs. Underwood

20-49 Resolution to Approve Administration of the Third-Grade English Language Arts Assessment in Paper Format

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

St. Bernard-Elmwood Place City Schools will administer the third-grade English Language Arts assessment in a paper format beginning with the 2020-2021 school year. All other state assessments will be administered online, including the third grade mathematics assessment.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears
Absent - Mrs. Underwood

20-50 Adjournment

Mrs. Spears made a motion, seconded by Dr. McMullan, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, and Mrs. Spears
Absent - Mrs. Underwood

Meeting adjourned at 6:40 p.m.

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date